



## PROFESSIONAL INTERNSHIP PROGRAM GUIDELINES 2009-2010

### OBJECTIVE

---

British Columbia Film supports the skills development of professionals committed to careers in producing and writing for film and television.

### ELIGIBLE APPLICANTS

---

Applicants must be British Columbia residents with professional experience who show a high degree of commitment and interest in enhancing existing skills under the guidance of a veteran mentor. BC residents include Canadian citizens or Permanent Residents who have been domiciled and resident in BC for at least 200 of the 365 days immediately preceding the date of application and who filed income tax returns in BC within the last year.

**Please note that this is not intended as an entry level program, but one designed for people already working in the film and television industry who are seeking a focused professional development opportunity.** Individuals currently enrolled in a post secondary film program are not eligible to apply. Credits on student projects will not be considered towards an applicant's eligibility. Previous recipients of a British Columbia Film Internship are not eligible to apply in the same stream; however applications to other streams will be considered.

### PRODUCER INTERNSHIP

---

Producer Internships include involvement on a specific **fully financed** commercial project from pre-production (including securing financing) through production. This may be supplemented by other projects in development, marketing or distribution.

Producer Interns must have at least one produced credit or equivalent experience, familiarity with the industry and a track record of commitment to independent filmmaking in British Columbia. In addition, the Intern must have several market focused projects in development. The goal of the Internship is to enhance the Intern's skills producing independent broadcast programming and/or long form film production for commercial distribution. The Internship is to be structured to enable the Intern to participate in key producing tasks, mutually negotiated and reviewed on a monthly basis, under the guidance of the Mentor and British Columbia Film. The minimum level of responsibility for the Intern is Associate Producer.

The Producer Mentor must be a veteran producer with credit as the producer or executive producer on a minimum of two commercially exploited feature films or three hours of broadcast network television programming, independently produced.

### STORY DEPARTMENT INTERNSHIP

---

Story Department Internships take place in the story department of a network television series confirmed for production and licensed for broadcast, under the guidance of an experienced Story Department Mentor.

Story Department Interns must have previous writing experience and a commitment to independent production in British Columbia. Internships will include participation in story meetings, contribution to re-writes and writing a minimum of one spec script for the series. A list of tasks, monitored on a monthly basis, will be negotiated between the Intern, Mentor and British Columbia Film. The minimum level of responsibility for the Intern is either Associate Story Editor or Script Coordinator.

The Story Department Mentor must be a veteran screenwriter with credits as screenwriter on a minimum of three hours of network television programming, independently produced and commercially distributed.

## **FINANCIAL PARTICIPATION**

---

British Columbia Film will provide up to \$250.00 per week for a period of no less than 20 and no more than 40 weeks (based on 30 hours per week). These funds will be paid directly to the Mentor Company, and must be used solely for the Intern's Salary. **The Mentor Company must at a minimum match this amount.** British Columbia Film's contribution will be capped at \$10,000 per internship placement.

## **APPLICATION PROCEDURES**

---

There is an annual call for applications for the Producer and Story Department Internships. All applicants must submit a completed application form (available at [www.bcfilm.bc.ca/internship.php](http://www.bcfilm.bc.ca/internship.php)) and all required supporting documents. Incomplete or late applications will not be accepted.

It is the responsibility of the applicant to identify and contact potential Mentors to arrange their own proposed Internships. **British Columbia Film does not contact Mentors on behalf of applicants.** Familiarization with the established industry can be obtained through consultation with professional associations and various trade publications. Potential Interns may be requested to attend an interview.

## **REVIEW CRITERIA**

---

The Professional Internship Program is a competitive program. Applications are reviewed taking the following criteria into consideration:

- Skill level and experience of the proposed Intern;
- Skill level and experience of the proposed Mentor;
- Proposed professional relationship between Intern and Mentor;
- Proposed responsibilities to be undertaken during the Internship; and
- Commitment to independent film and television production in British Columbia.

### **APPLICATION DEADLINE:**

Deliver To British Columbia Film Office: 4:00pm Friday December 4<sup>th</sup>, 2009

### **Questions?**

Erika Kumar  
Program Coordinator  
604.736.7997 ext.100  
ekumar@bcfilm.bc.ca